

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

March 22, 2022

CALENDAR

Mar	22	5:30 p.m.	Executive Session, J.C. Rice Educational Services Center
Mar	22	6:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
Mar	22	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Apr	12	6:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
Apr	12	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

A. CALL TO ORDER

B. THE ELKHART PROMISE

C. INVITATION TO SPEAK PROTOCOL

D. MOMENT OF PRIDE

E. CONSENT ITEMS:

- Minutes – March 8, 2022 – Public Work Session
- Minutes – March 8, 2022 – Regular Board Meeting
- Claims
- Gift Acceptance
- Fundraisers
- Extra-Curricular Purchases
- Grant Submission
- Overnight Trips
- Conference Leave Requests
- Personnel Report

F. OLD BUSINESS

Board Policy 5340.01 – Student Concussions and Sudden Cardiac Arrest – the Administration presents proposed revisions of Board Policy 5340.01 – Student Concussions and Sudden Cardiac Arrest, postponed for further consideration until March 22nd during the March 8, 2022 meeting including recommendations discussed during the March 8, 2022 meeting.

Board Policy 3432.01ACS – Family Care Leave – the Administration presents proposed new Board Policy 3432.01ACS - Family Care Leave, including recommendations discussed during the March 8, 2022 meeting.

G. NEW BUSINESS

Hawthorne Elementary Repurposing - the Administration requests Board action to repurpose Hawthorne Elementary from a K-6 building to a Pre-K Center.

Administrative Regulation JC – School District Boundaries – the Administration presents proposed amended revisions of Administrative Regulation JC – School District Boundaries for board approval.

Transfer Tuition Rates - the Business Office recommends Board approval of cash tuition rates for the 2022-2023 school year.

Financial Report - February 2022

Insurance Update

H. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

I. ADJOURNMENT

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 8, 2022

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at
6:00 p.m.

Place/Time

Board Members Present:	Dacey S. Davis Troy E. Scott Douglas K. Weaver	Babette S. Boling Roscoe L. Enfield, Jr. Kellie L. Mullins Anne M. VonDerVellen
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Roll Call

ECS Staff Present:	Steve Thalheimer Tony Gianesi Brad Sheppard	Meredith Warnock Joe Fairbotham
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The Board was presented details on the first read of Hawthorne boundaries as well as an update on the repurposing plan.

Topics
Discussed

The meeting adjourned at approximately 6:52 p.m.

Adjournment

APPROVED:

Signatures

Dacey S. Davis, President

Babette S. Boling, Member

Troy E. Scott, Vice President

Roscoe L. Enfield, Jr., Member

Douglas K. Weaver, Secretary

Kellie L. Mullins, Member

Anne M. VonDerVellen, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 8, 2022

J.C. Rice Educational Services Center, 2720 California Road, Elkhart
– at 7:03 p.m.

Place/Time

Board Members Present:	Dacey S. Davis Troy E. Scott Douglas K. Weaver	Babette S. Boling Roscoe L. Enfield, Jr. Kellie L. Mullins Anne M. VonDerVellen
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Roll Call

Board president Dacey Davis called the regular meeting of the Board of School Trustees to order.

Call to Order

Board member Kellie Mullins recited the Elkhart Promise.

The Elkhart Promise

Board president Davis discussed the invitation to speak protocol.

Dan Burton, band director at Pierre Moran Middle School, presented the Moment of Pride. He began by introducing Dean Ferguson, Elkhart Municipal Band, who shared the story of how it all began. A member of the band left the band money which they used to form a not-for-profit to support the city's band program. The original idea started when Candy and Craig Henkler, members of Grace Lutheran Church, and Mr. Ferguson came up with the idea to share their love of music by providing instruments and weekly private lessons to Pierre Moran students. Currently there are ten (10) students and three (3) teachers participating in the program. Grace Lutheran Church offers a place to hold the lessons as well as adult supervision for every lesson. Mr. Ferguson then schedules teachers (Vickie Marshall, Steve Allen, and Jeanine Bilik) from the Elkhart Municipal Band to provide the private lessons for students once a week. Each participating student must sign a commitment form and have a parent/guardian to transport them to and from their lessons. Paige VanNevel, 7th grade flute player at Pierre Moran, shared that the lessons were fun, have improved her playing and she sounds so much better. Mr. Burton hopes to expand the program as he retires and expressed his appreciation for all who make this program work.

Moment of Pride

By unanimous action, the Board approved the following consent items:

Minutes – February 22, 2022 – Public Work Session
Minutes – February 22, 2022 – Regular Board Meeting
Minutes – February 24, 2022 – Public Work Session
Minutes – February 25, 2022 – Public Work Session

Payment of claims totaling \$6,406,442.91 as shown on the March 8, 2022, claims listing. (Codified File 2122-113)

The following donation was made to Elkhart Community Schools (ECS): Donation of \$25,000 from Bob and Amy Martin to the ETI Building Fund; one (1) Roth violin and bow valued at \$900 from Dale Billet to the ECS music department; one (1) Roth violin valued at \$750 from Kathryn Freehafer to the ECS music department; miscellaneous automotive supplies valued at \$4,500 from Kem Krest, care of Brian Oakes, to the Elkhart Area Career Center (EACC); \$10,000 from NIVA to Elkhart High School (EHS) athletics to help with the continued growth and progression of athletic programs; and \$1,000 from Passionately Purple, The Sarah Crane Foundation, to the EHS track program to help with the continued growth and progression of the boys and girls track program.

Submission of the following grants: FCC’s Emergency Connectivity Funds Grant hosted by the Federal Communications Commission for ECS in the amount of \$185,910 (round 1) and \$800,000 (round 2). (Codified File 2122-115)

Confirmed the following overnight trip requests: EHS ElkLogics Robotics Team to travel to Columbus, Indiana on March 18 – 20, 2022 for the FIRST Indiana Robotics Columbus District Event; EHS ElkLogics Robotics team to travel to Lafayette, Indiana on March 24 – 26, 2022 for the FIRST Indiana Robotics Tippecanoe District Event; EACC students to travel to Indianapolis, Indiana on April 8 – 9, 2022 for the SkillsUSA State Conference; and EHS orchestra and marching band to travel to Cocoa Beach and Orlando, Florida on April 2 – 7, 2022 for a unique performance venue, clinic experience, cultural experience, and educational opportunity.

Conference leave requests in accordance with Board policy for staff members as recommended by the administration on the March 8, 2022 listings. (Codified File 2122-116)

Consent Items

Minutes

Payment of Claims

Gift Acceptance

Grant

Overnight Trip Requests

Conference Leave Requests

Consent agreements regarding unpaid time for two (2) certified staff members. (Codified File 2122-117)

Personnel Report

Certified Agreements

Agreement regarding services as interim principal. (Codified File 2122-118)

Employment of certified staff member, Scott McDougall, physical education at Pierre Moran (PMMS).

Certified Employment

Retirement of the following two (2) certified staff members, effective on dates indicated:

Certified Retirements

Reginald Hicks – social studies at EHS, 6/30/22

Denise Uitdenhowen – grade 5 at Hawthorne, 5/27/22

Maternity leave for the following two (2) certified staff members on dates indicated:

Certified Maternity Leave

Taylor Bryant – special education at Beck, beginning 4/11/22 and ending 4/29/22

Victoria Taylor – speech pathologist at Osolo, beginning 3/15/22 ending 5/6/22

Resignation of the following four (4) certified staff members on dates indicated:

Certified Resignations

Darcy Burns – ENL at Freshman Division, 5/27/22

Tiara Corkins – dean of behavior at PMMS, 4/1/22

Steven McGrath – math at PMMS, 5/27/22

Elizabeth Price – grade 5 at Hawthorne, 4/1/22

Employment of the following fourteen (14) classified employees, effective on the dates indicated:

Classified Employment

Cathy Bell – food service at PMMS, 2/22/22

Alexia Bennett – food service at Riverview, 2/22/22

John Collins – bus driver at Transportation, 3/7/22

Russell DeFord – paraprofessional at EHS, 2/25/22

Arturo Gil-Vergara – food service at Roosevelt, 2/22/22

Kylr Jones – paraprofessional at North Side, 2/28/22

Chad Kersten – food service at Monger, 2/22/22

William Linn – secretary at ESC, 2/28/22

Jessenia Macias-Flores – secretary at Hawthorne, 2/22/22

Deborah Moriarty – registered nurse at Beardsley, 3/3/22

Tatiana Ponce-Acevedo – food service at Cleveland, 2/22/22

<p>Allison Smith – social worker at Hawthorne, 3/7/22 Catrina Sutterby – food service at Beck, 2/22/22 Lisa Wig – bus helper at Transportation, 2/28/22</p>	
<p>Resignation of the following two (2) classified employees, effective on the dates indicated: Thomas Louiselle – bus driver at Transportation, 2/26/22 Elizabeth Matteson – paraprofessional at Cleveland, 3/16/22</p>	Classified Resignations
<p>Rescission of a resignation for classified employee, Wenzday Thimons, registered behavior technician at Cleveland.</p>	Rescind Resignation
<p>Retirement of the following two (2) classified employees, effective dates indicated: Deborah Keller – secretary at EHS, 6/3/22 Kimberly Raymond – custodian at EHS, 6/1/22</p>	Classified Retirements
<p>Termination of the following three (3) classified employees, effective dates indicated: Tonci Haynes – food service at Freshman Division, 3/8/22 Dewayne House – food service at Roosevelt, 3/8/22 Michael Kutz – custodian at Beck, 3/8/22</p>	Classified Terminations
<p>Change in Unpaid leave for classified employee, Jennifer Geers, registered nurse at EHS beginning 2/23/22 ending 3/24/22.</p>	Classified Leave
<p>By unanimous action, the Board postponed consideration of the proposed revisions to Board Policy 5340.01 – Student Concussion and Sudden Cardiac Arrest until March 22, 2022.</p>	Board Policy 5340.01
<p>By unanimous action, the Board approved proposed revisions to Board Policy 5540 – The Schools and Governmental Agencies including Board recommendations from the February 22, 2022 Board meeting.</p>	Board Policy 5540
<p>By unanimous action, the Board approved proposed revisions to Board Policy 7540.03 – Network and Internet Acceptable Use and Safety as presented at the February 22, 2022 Board meeting.</p>	Board Policy 7540.03
<p>The Board was presented revisions to Administrative Regulation JC – School District Boundaries for initial consideration. The proposed boundary changes are only necessary if the repurposing of Hawthorne is approved. In response to Board inquiry, Doug Thorne, district counsel/chief of staff, responded that the schools impacted are Beardsley, Beck, Daly, Hawthorne, Monger, Riverview, and Roosevelt.</p>	Administrative Regulation JC

Superintendent Thalheimer informed Board members that EHS's boundary description would be updated for the second reading on March 22, 2022.

By unanimous action (Enfield abstained), the Board approved proposed revisions and waived second reading to Board Policy 3422.06S – Secretarial/Business Compensation Plan. Mr. Thorne informed Board members that the revision reclassified an executive assistant position to a secretary class 5 position which brings it in line with other departments. In response to Board inquiry, Mr. Thorne informed the Board that checks and balances are in place to control the use of overtime, per Board policy, as all overtime must be authorized by Kevin Scott, chief financial officer.

Board Policy
3422.06S

By unanimous action, the Board approved proposed revisions and waived second reading to Board Policy 3430.01A – Leave of Absence. Mr. Thorne explained the revisions bring administrator personal business benefits in line with the Master Contract language allowing for benefits to accumulate.

Board Policy
3430.01A

The Board was presented a proposed new Board Policy 3432.01ACS – Family Care Leave for initial consideration. Mr. Thorne informed the Board this policy is specifically for those employees who may not have benefits available to them, are not entitled to FMLA, or may work less than four (4) hours. This will enable an employee to take an unpaid leave versus having to resign and reapply for a position. In response to Board inquiry, Mr. Thorne noted it is initially for a thirty (30) day period but the employee would have the option to reapply up to a maximum of sixty (60) days. In response to Board inquiry, Mr. Thorne responded that allowing for intermittent days is very difficult to track, but can be considered. Mr. Thorne will work with payroll and human resources and bring the policy back for a second reading on March 22, 2022.

Board Policy
3432.01ACS

Board president Davis suspended the Board meeting and opened the 1028 hearing. Mr. Scott provided information about the projects as well as the funding of said projects. Board president Davis asked for public comment and there was one speaker. Following public comment, Board president Davis closed the hearing and resumed the Board meeting.

1028 Hearing

By unanimous action, the Board adopted a Resolution Confirming the Lease Approving the 2022 Bonds and Related to Matters – Monger and Mary Daly Elementary Renovation Project. (Codified File 119)

Resolution

By unanimous action, the Board adopted Additional Appropriation Resolution and Related Matters – Monger and Mary Daly Elementary Renovation Project.(Codified File 2122-120)

Resolution

An audience member spoke against the repurposing of Hawthorne Elementary School.

From the Audience

An audience member spoke against the repurposing of Hawthorne Elementary School as well as concerns about the possibility of changes in the population in the future which could cause overcrowding in the schools. She feels it would be cheaper to invest in Hawthorne now.

An audience member spoke against the repurposing of Hawthorne Elementary School and the impact it will have on students and families.

An audience member read a letter against the repurposing of Hawthorne Elementary School and the impact it will have on the students, families, and community.

An audience member spoke about Hawthorne Elementary School being the heart of the community and called on the administration to hear all of the community concerns prior to making a decision. In the end, he hopes whatever decision is made will be good for the kids and Elkhart.

An audience member spoke against the repurposing of Hawthorne Elementary School and expressed concerns as to why building improvements were not done to Hawthorne over the years.

Superintendent Thalheimer spoke about working with the Board to schedule an informational meeting next week regarding the repurposing of Hawthorne Elementary School and the revised district boundary lines. The administration will advertise via social media, local news, and communication through the schools.

From the Superintendent

Superintendent Thalheimer informed the Board he spoke to a couple of the vendors who gave him an estimate of six (6) to eight (8) months to complete the RFP study of the district.

Board member Doug Weaver spoke about the AF JROTC Drill and Color Guard Competition on March 11 – 14, 2022.

From the Board

Board member Weaver spoke about the AF JROTC formal.

Board member Babette Boling shared that it was International Women’s Day. May we be them. May we raise them.

The meeting adjourned at approximately 8:13 p.m.

Adjournment

APPROVED:

Signatures

Dacey S. Davis, President

Troy E. Scott, Vice President

Douglas K. Weaver, Secretary

Babette S. Boling, Member

Roscoe L. Enfield, Jr., Member

Kellie L. Mullins, Member

Anne M. VonDerVellen, Member



ELKHART COMMUNITY SCHOOLS



J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

**TO: BOARD OF SCHOOL TRUSTEES
SUPERINTENDENT STEVE THALHEIMER**

FROM: KEVIN SCOTT

DATE: MARCH 11, 2022

SUBJECT: GIFT ACCEPTANCE

The following donation was made to Elkhart Community Schools for the ETI Building Fund from:

Richard and Babette Boling Elkhart, IN	\$10,000
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I am requesting approval from the Board of School Trustees to accept this donation and an appropriate letter of acknowledgement and appreciation be sent.

KS/dls



STUDENT SERVICES

PHONE: 574-262-5540



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

TO: Dr. Steven Thalheimer
Board of School Trustees

FROM: Natalie Bickel, *AAB*
Supervisor Student Services/Attendance Officer

DATE: March 14, 2022

We recently received several bags of gently used clothing for distribution to our students. These items will be delivered through our social workers.

Please send a letter of acknowledgement and appreciation to:

**Jon and Kelli Rogers
50623 Chestnut Road
Granger, IN 46530**



ELKHART AREA CAREER CENTER

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. THALHEIMER
BOARD OF SCHOOL TRUSTEES**

FROM: BRANDON EAKINS BE

DATE: MARCH 10, 2022

RE: DONATION APPROVAL - EACC

L & W Engineering has donated 16 reels of 3D filament with an owner estimated value of \$6,300.00. These items will be used in our Automation & Engineering Technology class.

The donation of the 3D filament will be useful in the classroom as it will be used by students for training purposes.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

L & W Engineering
Attn: Luis Sanchez
107 Industrial Parkway
Middlebury, IN 46540



ELKHART HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: 3-16-22

TO: Dr. Steven Thalheimer
Board of School Trustees

FROM: Cary Anderson (Principal)
Nick Seidl (Teacher),
Theodore Elli (Teacher)

RE: Donation Approval

Elkhart Central High School received a donation of \$750.00 from MORryde International, Inc. The donations are in support of the Elklogics Robotics Extra Curricular club/team and will be used to purchase supplies, snacks and equipment for the team students.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

MORryde International, Inc.

1966 Sterling Ave

PO BOX 579

Elkhart, IN 46515



FOOD SERVICES

1135 KENT STREET • ELKHART, IN 46514
PHONE: 574-262-5551



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: March 17, 2022
TO: Steve Thalheimer
Board of School Trustees
FROM: Pam Melcher
RE: Donation Approval

An Anonymous donation of \$646.01 was given to pay student negative balances.

I am requesting approval from the Board of School Trustees to accept this donation.

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Date Submitted	Sponsor(s)
EHS/Kindness Enterprises (Intense Program)	Homemade items will be sold that have been made by or with the assistance of Intense Special Educations students. Proceeds will be used to support community based activities, fund the cooking program and provide job skills training for students.	4/14/2022 - 4/15/2022	3/7/2022	Steph Knowlton, Don Knowlton and Tracey Wirich
EHS/Baseball	As done in previous years, the team will sell discount cards for deals at local businesses and restaurants. Funds will be used to purchase apparel and gear for the players.	3/19/2022 - 3/26/2022	2/25/2022	Scott Rost
EHS/Softball	The team will sell cookie dough to raise funds for spiritwear and improvements for the pitching machines.	3/9/2022 - 3/23/2022	3/8/2022	Craig Sears
EHS/Elite Esports	Students will sell Fannie May chocolate outside of school hours. Proceeds will be used for equipment.	4/1/2022 - 5/31/2022	3/17/2022	Neil Bahbah & William Cunha
	Please note the following fundraisers are presented for confirmation only.			

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

March 15, 2022

TO: Dr. Steven Thalheimer
Board of School Trustees

FROM: Kevin Scott

SUBJECT: Extra-Curricular Purchase

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:


SCHOOL/ACCOUNT AMOUNT	ITEM	
EHS - Athletic Dept EC Fund	8 Kwik Goal Academy Soccer Goals	\$9,875.00



ELKHART HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600

ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

To: Board of School Trustees

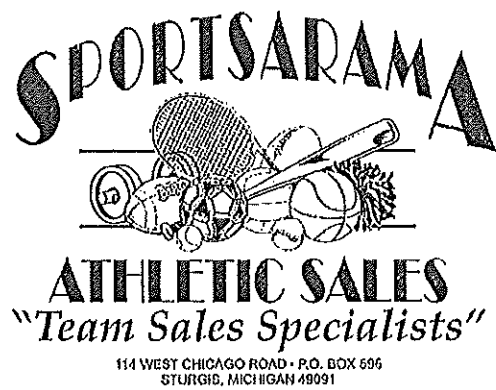
From: Brian Buckley, Athletic Director 

Date: March 7, 2022

SOCCER GOALS

The Elkhart High School Athletic Department would like to purchase 8 - Kwik Goal Academy Soccer goals. These will be used by our elementary athletic program and will omit the need to use the Flames Soccer organizations fields for practice and competition.

We are requesting your approval of the attached quote so that we may purchase this equipment as soon as possible. This purchase will be made using the Elkhart High School Athletic Department Extracurricular Fund.



9/25/21

Elkhart Community Schools:

Kwik Goal Academy Soccer Goal (2B5004)

6.5' Height x 18.5' Width x 6.75' Back

Qty (8)

\$1,175.00/each

Freight \$475

Total: \$9,875

Chad Stewart

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

March 17, 2022

TO: Dr. Steven Thalheimer
Board of School Trustees

FROM: Kevin Scott

SUBJECT: Extra-Curricular Purchase

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT AMOUNT	ITEM	
EHS - Athletic Dept EC Fund	Dr. DishCT - Shooting Machine	\$6,470.00



ELKHART HIGH SCHOOL

2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

To: Board of School Trustees

From: Brian Buckley/Jacque Rost, Athletic Director *BR*

Date: March 16, 2022

TRAINING EQUIPMENT

The Elkhart High School athletic department would like to purchase a Dr. Dish CT – shooting machine for our basketball program. This equipment will assist players with basketball shooting practice.

We are requesting your approval of the attached quote so that we may purchase this equipment as soon as possible. The purchase will be made using funds that have been donated to the Athletic Department Extracurricular Fund.

Thank you

PRICING QUOTE/INVOICE - www.drdishbasketball.com



Airborne Athletics, Inc.			
Company Address	1701 West 94th Street, Suite 225 Bloomington, Minnesota 55431 United States	Created Date	March 8, 2022
		Expiration Date	June 6, 2022
Phone	(888) 887-7453	Quote Reference Code	20220308-160915696
Fax	(952) 873-2687	Prepared By	McDaniel Doe mcdaniel@airborneathletics.com

Contact Information			
Account Name	Elkhart High School - IN	Name	Matthew Windy
Phone	+15745845730	Mobile Phone	15745845730

Address Information			
Billing Address	2608 California Avenue Elkhart, Indiana 46514 United States	Shipping Address	2608 California Avenue Elkhart, Indiana 46514 United States
Billing Email	windog1@yahoo.com	Shipping Email	windog1@yahoo.com

Product	Price	QTY	Discount	Subtotal
Dr. Dish CT	\$8,995.00	1	\$3,000.00	\$5,995.00
One-time subtotal				\$5,995.00
Shipping with restocking fee				\$475.00

Total \$6,470.00

All pricing in USD, does not include brokerage fees, duties or taxes unless otherwise noted above.

Order Information - See attached PO/Check

Order Information - See attached PO/Check

Signature:

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Matthew Windy
windog1@yahoo.com
[sig|req|signer1]

Date

Manager Approval:




ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: March 17, 2022

TO: Dr. Steve Thalheimer, Superintendent

FROM: Dr. Bradley Sheppard 

RE: **Conference Leave Requests**
March 22, 2022 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2021 - 2022 CONFERENCES	EXPENSES	SUBSTITUTE
<p>SKILLSUSA STATE COMPETITION</p> <p>State competition for SkillsUSA</p> <p>Indianapolis, IN <i>*Attendance is subject to local health guidelines*</i></p> <p>April 8 - 9, 2022 (0 day's absence)</p> <p>PATRICK BRONEWELL - EACC (0-0)</p> <p>ANGELA GORTNEY - EACC (0-0)</p> <p>RYAN GORTNEY - EACC (0-0)</p> <p>DAVID HEINEMAN - EACC (0-0)</p> <p>MELISSA HERTSEL - EACC (0-0)</p> <p>MARTIN HOSTETLER - EACC (0-0)</p> <p>STEPHEN JONES - EACC (0-0)</p> <p>AMBER KOSAR - EACC (0-0)</p> <p>PETE LESTINSKY - EACC (0-0)</p> <p>JEFF LINDKE - EACC (0-0)</p> <p>MARGARITA MCCLAIN - EACC (0-0)</p> <p>MARTIN MULLINS - EACC (0-0)</p> <p>TRACI PANKRATZ - EACC (0-0)</p> <p>WARREN SEEGER - EACC (0-0)</p> <p>JOLEEN SMITH - EACC (0-0)</p> <p>LOREENA STORER - EACC (0-0)</p> <p>AMY STUTZMAN - EACC (0-0)</p> <p>MICHELE ZACHARY - EACC (0-0)</p>	<p align="center">\$2,677.50</p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p> <p align="center"><i>Joint School Vocational</i></p>	<p align="center">\$0.00</p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p> <p align="center"><i>N/A</i></p>
<p>PUBLIC RADIO SUPER-REGIONAL</p> <p>Getting caught up on the issues surrounding public radio as of Spring 2022 - 2 years since the last in-person conference.</p> <p>Denver, CO <i>*Attendance is subject to local health guidelines*</i></p> <p>April 10 - 13, 2022 (3 day's absence)</p> <p>ANTHONY HUNT - WVPE (0-0)</p>	<p align="center">\$1,869.11</p> <p align="center"><i>WVPE</i></p>	<p align="center">\$0.00</p> <p align="center"><i>N/A</i></p>
<p>PATINS TECH EXPO 2022</p> <p>Participants will preview assistive and accessible technologies and services, meet with vendors and experts of resources designed to promote inclusion and to comply with federal and state mandates, learn about accessibility and technology supports for all students and families. As a teacher, I will be able to see and anticipate barriers to implementing technology and be able to share the knowledge I gain with my students, their families, and my colleagues through the PLC process.</p> <p>Carmel, IN <i>*Attendance is subject to local health guidelines*</i></p> <p>April 14, 2022 (1 day's absence)</p> <p>KRISTINA THOMAS-BARTLEY - ELKHART HIGH SCHOOL (0-0)</p>	<p align="center">\$212.40</p> <p align="center"><i>Education Fund</i></p>	<p align="center">\$95.00</p> <p align="center"><i>Education Fund</i></p>

FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)	EXPENSES	SUBSTITUTE
NATIONAL SUMMIT FOR DUAL CREDIT PROGRAMS This summit will connect me with other Early College Programs and help me learn what other organizations are using as best practices. I continue to look for ways to improve my program and make it better for the students we serve. The other Early College Counselor and I will discuss, share, and hopefully implement any new knowledge we learn. By seeing and hearing about the best practices across the nation, I hope to be able to bring back new knowledge that has an impact on the Early College Program, families, and students. I am hoping to learn more about how students are selected for the program at different schools. I look forward to using this time to network with my peers. South Padre Island, TX *Attendance is subject to local health guidelines* February 27 - March 3, 2022 (4 day's absence) REGINA ROBERSON - ELKHART HIGH SCHOOL (1-2) MICHELE TIBBS - ELKHART HIGH SCHOOL (0-0)	\$0.00 N/A N/A	\$0.00 N/A N/A
NCTM 2022 CONFERENCE This conference will help to improve my knowledge in the mathematics field and aid in my coaching role of elementary math teachers. Gained knowledge and resources will be shared with elementary teachers. I plan to share important elements with teachers in my monthly newsletter and during my coaching visits. Shared information will help support teachers and improve their mathematic instruction, which will impact student learning. Indianapolis, IN *Attendance is subject to local health guidelines* March 16 - 18, 2022 (3 day's absence) DODIE NORRIS - ESC/OSOLO (0-0)	\$1,904.66 ESSER II (CARES 2.0)	\$285.00 ESSER II (CARES 2.0)
	\$6,663.67	\$380.00
2021 YEAR-TO-DATE EDUCATION FUNDS	\$27,056.18	\$1,520.00
2022 YEAR-TO-DATE EDUCATION FUNDS	\$8,129.17	\$1,140.00
2021 YEAR-TO-DATE OTHER FUNDS	\$83,090.98	\$3,705.00
2021 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2022 YEAR-TO-DATE OTHER FUNDS	\$57,892.01	\$3,800.00
2022 YEAR-TO-DATE ADJUSTMENTS	-\$2,547.75	\$0.00
GRAND TOTAL	\$173,620.59	\$10,165.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year.)

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: March 16, 2022
 TO: Dr. Steve Thalheimer
 FROM: Brandon Eakins *BE*
 RE: Conference Leave Requests Paid Under Carl D. Perkins Grant
 March 22, 2022 - Board of School Trustees Meeting

2021-2022 CONFERENCES	EXPENSES	SUBSTITUTE
NC3 Train the Trainer This course will allow Mr. Hostetler and I to certify our students in tire changing, tire balancing, and wheel alignment. Elizabethton, TN April 25 - 27, 2022 Stephen Jones (1-3) Program/Industry Specific and CTE Conference	\$978.62	\$0.00
TOTAL	\$978.62	\$0.00
2021-22 YEAR-TO-DATE PERKINS FUNDS	\$19,823.82	\$0.00
GRAND TOTAL	\$20,802.44	\$0.00

ELKHART COMMUNITY SCHOOLS OVERNIGHT TRIP REQUEST

School: Elkhart High School

Class/Group: Jobs for America's Graduates (JAG)

Number of Students: 3- Rosa Aguilar, Liliana Lozano, Estrella Rios-Rodriguez

Date/Time Departing: 3/17/2022-Depart EHS 12:30 p.m.

Date/Time Returning: 3/18/2022-Return to EHS 5:00 p.m.

Destination: Ivy Tech 50 W Fall Creek Parkway Indianapolis IN
City State

Overnight facility: Comfort Suites-2950 Fortune Circle West, Indianapolis, IN 46241

Mode of transportation: Bus via Reveille Transportation

Reason for trip: Compete at JAG's State Career Development Conference

Names of chaperones: Jennifer Kemble-EHS JAG Specialist, Savannah Quezada-JAG Manager, Ben Slocum-Pennway JAG Specialist

Cost per student: \$0

Describe plans for Raising
Funds or Funding Source: N/A-JAG covers all costs

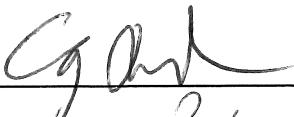
Plans to defray costs
for needy students: N/A-JAG covers all costs

Are needy students
made aware of plans? N/A-JAG covers all costs

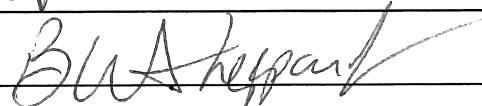
Name of
Teacher/Sponsor: Jennifer Kemble-EHS JAG Specialist

Signature of
Teacher/Sponsor: Jennifer S. Kemble

Send to Assistant Superintendent for Instruction for approval and for submission to
Board of School Trustees

Signature of Principal: 

Date: 3/2/22

Approval of Assistant Superintendent: 

Date: 3/9/22

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
Community Investment Grant	Community Foundation of Elkhart County	West Side Middle School	Maggie Farwig - West Side Teacher	\$3,000	The grant funds will be used to jumpstart our entrepreneurship fair at West Side Middle School. The grant will be used to fund the students projects. Money made from the fair will then go back into the fund and used for the next entrepreneurship fair. Myself, Maggie Farwig and my building principal, Kristie Stutsman will oversee the management of the grant.	This grant will enable us to provide students with a fully funded project based learning unit. Currently, students and their families are funding their projects on their own dime. This has created inequity within the different project groups. By providing the funds for the project, we are able to ensure that every 7th grade student at West Side Middle School who participates in the fair has an equal opportunity. This project promotes financial awareness, teamwork, basic business skills, and career awareness. Students become young entrepreneurs and learn the in's and out's of "owning" their own business. This grant would allow us to challenge our students in a creative and fair environment, brings the community into the school to see what our students are building, and helps them to graduate career ready with business in mind. This project helps fulfill the Elkhart promise and shows both our students and community at large, just what they we capable of.	\$1800 to fund project \$1200 for prize incentives	3/26/2022
Community Foundation of Elkhart County Mini-Grant	Community Foundation of Elkhart County	Student Services	Sarita Stevens	\$3,500	The grant will be used to cover door prizes and snacks for the ECS Annual Parent Expo 2022.	The Annual Parent Connection Expo, is a community outreach effort to increase parent engagement through connecting them to instructional services and community resources that work together to improve student achievement. According to educational research, academic achievement increases when parents are involved in their children's education. Parent engagement has a positive influence on student attitude and behavior. It influences positive classroom conduct, increases self-esteem, reduces absenteeism, and motivates children to perform their best.	Door Prizes and incentives - 2000.00 Media buy- 500.00 Refreshments - 1000.00	3/1/2022

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
Connect Parents to Instructional Technology	Indiana Michigan Power	Student Services Department Parent Outreach	Sarita Stevens	\$5,000.00	The funds will cover next the Parent Connection Expo scheduled for March 2023. It will also cover two Parent University where we will focus on training parents on the use of ECS technology to remediate and enrich their child's education.	Increasing the knowledge of using Powerschool, seesaw and canvas to monitor and assist with their children's education. The effective use of these technology tools will further assist with creating an individualized educational plan for each child. The grant will focus on empowering parents to play a more effective role in their child's schooling.	Incentives and door prizes - 3000.00 Media/PR - 1500.00 Refreshments 500.00	3/30/2022
PLTW School Grant	Project Lead the Way	EHS - ETI School of Study	Greg Stover	\$2,400	The funds will pay to train Michael Holtz for Introduction to Engineering and Design - Fee for training is \$2400	Our goal is to graduate students, this course is the principals course for the Next Level Program of Study, and the third bucket for graduation has the option of using a career pathway to satisfy the requirement. To complete a pathway we need all three courses and this helps our cause. <i>I have not applied for a grant prior to this one. I have been included in a grant that was filed by another person, but I know the protocol now.</i>	\$2400.00 Training Fee -- Grant amount is \$2400.00 -- Course is already being taught by another teacher so there is no need to add a new course.	3/31/2022
IDOE Digital Learning Grant	Indiana Department of Education	District - Special Education Assistive Technology	Lindsey Cox	\$49,680	The funds will be used to provide district wide professional development about Universal Design for Learning and Accessibility, as well as hardware (iPads) for the special education assistive technology.	Universal Design for Learning and Accessibility are key components of our four initiatives in order to meet the needs of all of our students. They are the foundation of "All Means All". <i>Grant deadline was March 11, 2022. This opportunity could not be passed up.</i>	Keynote speaker: Shelley Moore 2 separate keynote speaking engagements (July 2022, August 2023) 2 @ \$8,500 \$17,000 iPads 76 @ \$300 \$22,800 iPad case 76 @ \$30 \$2,280 Applecare 76@ \$100 \$7,600	3/11/2022
Indiana Adult Education- IELCE	Indiana Department of Workforce Development	Adult Education Program	William Patterson	\$126,748 est.	William Patterson will oversee the grant. It will be used for those who are english language learners.	The grant will facilitate the opportunities of allowing the development of english skills for the community.	Program Budget: \$126,347.60 Administration Budget: \$400 *Not officially approved by DWD, as of 3/14/22	4/15/2022
Indiana Adult Education- ABE	Indiana Department of Workforce Development	Adult Education Program	William Patterson	\$444,095	William Patterson will oversee the grant. It will be used for those who are seeking a High School Equivalency.	The grant will facilitate the opportunities for allowing the achievement of general skills for the equivalency diploma.	Adult Education and Literacy Activities: \$330,908 Integrated Education and Training (IET): \$54,844 Workforce Education Initiative (WEI): \$54,843 *Not officially approved by DWD as of 3/14/22	4/15/2022

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
PLTW - BioMedicine	PLTW	EHS-HPS	Kelly Blair for Holly Hogan	2400	They will be used to train another teacher in the PLTW BioMedical Pathway. I believe all the funds are for the training.	BioMed is currently our only graduation pathway in the School of Health and Public Safety. It is also a popular program. We need another teacher trained not only to suffice our needs in that pathway, but to be able to provide versatile teachers in multiple courses. It will also help to offer more sections of multiple courses. <i>I did not realize I needed to get approval to apply for a grant.</i>	Training - 2400	12/15/2021
Perkins Basic Grant	Governor's Workforce Cabinet	EACC	Brandon Eakins	748,143.00	Support EACC's CTE programming	Support of career pathways and preparation for college and careers.	Personnel-285,000 Fringe-64,500 Travel-45,000 Contractual Services-33,000 Equipment-170,643 Materials-150,000	4/15/2022
Data Action Mini Grant	The SOURCE	Administration	Natalie Bickel	\$2,000	Elkhart County is experiencing an economic boom thanks to the manufacturing industry. High paying jobs and plenty of employers desperately seeking workers has been a staple for the last 2 years. Although this economic success has buffered the effects of Covid-19 in our community, it has also dramatically impacted the ability of our social services to meet the demand due to the shortage in staff. School social workers, teachers, and school administrators have especially been adversely affected by the shortage of staff. They have experienced increased mental and academic needs from students, administrative pressures and expectations, and professional exhaustion, risking burn-out and employment instability. This proposal is connected to the Elkhart County Child Dashboard through its connection to the workforce crisis that was discussed during the Action Meeting on September 29th. This proposal connects to this discussion and the Child Dashboard through two indicators: - Eligible Workforce: a protective indicator that reports on the number of people able to work. - High Mental Health Need: a risk indicator that reports the number of children and youth experiencing high risk mental health needs.	We will be focusing on staff appreciation gatherings as a way to encourage and support our school staff. These gatherings will occur every quarter and will involve professional development activities, trauma-informed trainings, and other social activities. Staff Appreciation has two interconnected goals. First, it will bring people together to help build a strong sense of community and purpose. Staff will have a better understanding of resources and ways to support the students. Second, staff will be prepared to effectively meet the needs of the student body. These two goals will help staff to be more motivated and validated in their work. The increase in quality services will reduce the student's mental health needs. <i>I was hoping to begin using the grant funds on March 21, 2022 to celebrate National Social Work Month. I am not extremely familiar with the grant submission process. My apologies for not submitting in the correct manner.</i>	Mini Grant Budget Item Cost Additional Info 1) Snacks and drinks for monthly staff meetings (April 22-June 23) 480.00 2) Hot Water Bottles 35 @ \$12.00 420.00 3) Social Worker Sweatshirts (35) 1100.00 Totals \$ 2000.00	3/22/2022



TO: DR. STEVEN THALHEIMER
FROM: MS. MAGGIE LOZANO
DATE: MARCH 22, 2022

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **Agreement** – We recommend the approval of an agreement regarding unpaid time.

- b. **New Certified Staff** – We recommend the following new certified staff for employment in the 2021-22 school year:

Wiaan deBeer	Freshman Division/Language Arts
Linda Ponterio	ESC/Psychologist
Shannon Simon	Freshman Division/Art

- c. **Leave** – We recommend an unpaid personal leave for the following employees:

Amanda Balk Begin: 8/8/22	Bristol/Grade 2 End: 5/26/23
Renee Ruocco Begin: 8/8/22	Daly/Grade 1 End: 5/26/23

- d. **Resignation** – We report the resignation of the following employees:

Taylor Feller Began: 8/18/14	Hawthorne/Kindergarten Resign: 5/27/22
Joshua Shattuck Began: 8/1/17	Elkhart High School/Social Studies Resign: 5/31/22
Paul Steury Began: 12/14/20	Elkhart Academy/Science Resign: 5/27/22

- e. **Retirement** – We report the retirement of the following employee:

Elizabeth Keiling	Beck/Grade 4	22 Years of Service
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CLASSIFIED

- a. **Administrative Appointment** – The administration recommends confirmation of the following appointment effective March 21, 2022:

Leslie Crothers-Wood

ESC/Assistant Human Resources Director

- b. **Retirement** – We report the retirement of the following classified employee:

Judith Lund

Began: 11/7/01

Pinewood/Paraprofessional

Retire: 6/3/22

20 Years of Service

- c. **New Hires** – We recommend regular employment of the following classified employees:

Clara Hadley

Began: 1/24/22

Elkhart Academy/Permanent Substitute

PE: 3/21/22

Marquisha Perry

Began: 1/18/22

Transportation/Bus Helper

PE: 3/14/22

Mary Kathryn Taylor

Began: 1/25/22

Beardsley/Paraprofessional

PE: 3/21/22

- d. **Resignation** – We report the resignation of the following classified employees:

Catherine Boudreau

Began: 5/10/21

Elkhart High School/Food Service

Resign: 5/27/22

Linda Harper

Began: 5/1/08

Transportation/Bus Driver

Resign: 3/18/22

Deborah Moriarty

Began: 12/20/21

Beardsley/Registered Nurse

Resign: 3/4/22

Gayle Sotelo-Martin

Began: 10/30/19

Transportation/Bus Driver

Resign: 4/1/22

Christina Stewart

Began: 3/9/15

Pinewood/Paraprofessional

Resign: 3/26/22

Iesha Young-Cates

Began: 9/7/21

Woodland/Food Service

Resign: 3/8/22



- e. **Reassignment** – We recommend the approval of a reassignment of the following classified employee to a certified position:

Shannan Simon

Freshman Division/Secretary



Book	Policy Manual
Section	5000 Students
Title	PROPOSED REVISED STUDENT CONCUSSIONS AND SUDDEN CARDIAC ARREST
Code	po5340.01 (includes recommendations discussed during the 3/8/2022 BST Meeting)
Status	
Adopted	November 22, 2016
Last Revised	March 27, 2018
Last Reviewed	March 22, 2022

5340.01 - **STUDENT CONCUSSIONS AND SUDDEN CARDIAC ARREST**

Student Concussions

It is the policy of the Board ~~the~~that risk of student injury be considered and addressed in the planning and implementation of every student activity sponsored by the Board. The Board therefore directs and requires, before beginning practice for an interscholastic and/or intramural sports activity, including cheerleading, the coach of the activity shall provide to each student athlete and his/her parent (unless the student is at least age eighteen (18) or is an emancipated minor) an information sheet on Concussion and Head Injury and an acknowledgement form issued by the Indiana Department of Education (IDOE). Additionally, the Board shall require the student athlete and his/her parent (unless the student is at least age eighteen (18) or is an emancipated minor) to either electronically sign and submit or sign and return the form acknowledging the receipt of information from the IDOE ~~Indiana Department of Education~~ on Concussions and Head Injury.

A student athlete who participates in an interscholastic and/or intramural sports activity, including cheerleading, and is suspected of sustaining a concussion or head injury in a practice or game shall be removed from play at the time of the injury and may not return to play until s/he has been seen and evaluated by a licensed health care provider trained in the evaluation and management of concussions and head injuries, the coach receives a written clearance from the licensed healthcare provider who evaluated the student athlete confirming s/he can safely return to participation in the sport or activity, and not less than twenty-four (24) hours have passed since s/he was removed from play.

The athletic department shall maintain the original of the written clearance from the health care provider for the student athlete to return to play for no less than three (3) years after the student reaches age eighteen (18).

Student Sudden Cardiac Arrest

The Board also directs and requires, before beginning practice for an interscholastic and/or intramural sports activity, ~~including~~ cheerleading, marching band, or other extracurricular activity in which students have an increased risk of sudden cardiac arrest as determined by the IDOE, the coach of the activity or marching band leader shall provide to each applicable student ~~athlete~~ and his/her parent (unless the student is at least age eighteen (18) or is an emancipated minor) an information sheet on Sudden Cardiac Arrest and acknowledgement form issued by the IDOE ~~Indiana Department of Education~~. Further, the

Board shall require the applicable student-~~athlete~~ and his/her parent (unless the student is at least age eighteen (18) or is an emancipated minor) to either electronically sign and submit or sign and return to the coach or marching band leader the form acknowledging the receipt of the information from the IDOE Indiana Department of Education on Sudden Cardiac Arrest.

The athletic and music departments-~~coach~~ shall maintain an original or electronic copy of the signed acknowledgement for each student and shall not allow the applicable student-~~athlete~~ to participate in the activity sport until either the electronically signed or signed acknowledgement form from the parent and student is properly executed and returned.

~~A student athlete who participates in an interscholastic and/or intramural sports activity, including cheerleading, and is suspected of sustaining a concussion or head injury in a practice or game shall be removed from play at the time of the injury and may not return to play until s/he has been seen and evaluated by a licensed health care provider trained in the evaluation and management of concussions and head injuries, the coach receives a written clearance from the licensed healthcare provider who evaluated the student athlete confirming s/he can safely return to participation in the sport or activity, and not less than twenty four (24) hours have passed since s/he was removed from play.~~

~~The athletic department A coach shall maintain the original of the written clearance from the health care provider for the student athlete to return to play for no less than three (3) years after the student reaches age eighteen (18).~~[DLS1]

An applicable ~~A student athlete~~ who participates in an interscholastic and/or intramural sports activity, ~~including~~ cheerleading, marching band, or other extracurricular competitive or noncompetitive activity in which students have an increased risk of sudden cardiac arrest as determined by the IDOE, and is suspected, as determined by a game official, coach of the applicable student's team, licensed athletic trainer, physician assistant, advanced practiced registered nurse, licensed physician, marching band leader, or other official designated by the applicable student's school, of experiencing a symptom of sudden cardiac arrest in a practice or an above activity game shall be removed from practice or play at the time the symptom is identified, and the parent or legal guardian of the applicable student ~~athlete~~ shall be notified of the applicable student's ~~athlete's~~ symptoms ~~(unless the student is at least age eighteen (18) or is an emancipated minor).~~ An applicable ~~A student athlete~~ who has been removed from practice or play may not return to practice or play until twenty-four (24) hours has elapsed since the symptom is identified and the coach/sponsor, marching band leader, or other official designated by the applicable student's school has received ~~verbal~~ written permission from a parent of the student (or from the student if the student is at least age eighteen (18) or is an emancipated minor) for him/her to return to practice and play. ~~Within twenty four (24) hours after giving verbal permission for the applicable student athlete to return to practice and play, the parent (or the student if the student is at least age eighteen (18) or is an emancipated minor) must provide the coach, marching band leader, or other official designated by the school with a written statement confirming the student has permission to return to practice and play.~~

A coach The athletic and music departments shall maintain the original of the written statement confirming the student has permission to return to practice and play for no less than three (3) years after the student reaches age eighteen (18).

Each coach or marching band leader of an interscholastic and/or intramural sports activity, ~~including~~ cheerleading, marching band, or other extracurricular activity shall participate in a ~~receive~~ training course on concussions, sudden cardiac arrest (including the symptoms), and cardiopulmonary resuscitation as determined by the IDOE, and the use of an automated external defibrillator.

Book Policy Manual
Section 3000 Personnel
Title PROPOSED NEW FAMILY CARE LEAVE
(includes recommendations from the 3/8/2022 BST meeting)
Code po3432.01ACS

Status

Last Reviewed March 22, 2022

3432.01ACS - FAMILY CARE LEAVE

Family Care Leave is an unpaid leave available to employees of Elkhart Community Schools who are not eligible for any other leave under applicable board policy or under the terms of a collective bargaining agreement approved by the Board of School Trustees.

- A. Types of Leaves - Elkhart Community Schools will provide ~~up to thirty (30) calendar days of~~ unpaid Family Care Leave to eligible, qualified employees on a rolling twelve-month period for the following reasons:
1. New Child Leave – To care for the employee’s son or daughter immediately following the birth of such child or to care for a child placed with the employee for adoption or foster care.
 2. Family Care Leave – To care for the employee’s spouse, son, daughter or parent with a “serious health condition.”
- B. Eligible Employees - An employee is eligible for Family Care Leave only if they have completed probation and been employed by Elkhart Community Schools for at least ninety (90) calendar days (inclusive of the employee’s probationary period).
- C. Serious Health Condition - A “serious health condition” is defined as an injury, illness, or physical or mental condition requiring inpatient hospital care or ongoing treatment by a physician.
- D. Manner in Which Leave May Be Taken
1. New Child Leave must be taken immediately following the birth of an employee’s son or daughter or the placement of a child with the employee for adoption or foster care. New Child Leave must be taken continuously.
 2. Family Care Leave must be taken ~~continuously~~ as follows

a. [Continuous – an employee may take up to thirty \(30\) calendar days of unpaid leave on a rolling twelve \(12\) month period or](#)

b. [Intermittent – an employee may take up to twenty \(20\) workdays of intermittent unpaid leave within a school year for medical appointments, treatments, direct care for a family member, etc. Intermittent leaves must be taken in whole day increments.](#)

E. Requests for Leave

If an employee would like an absence to be considered Family Care Leave under this policy, they must provide Elkhart Community Schools with sufficient documentation from the treating physician to support a determination that the leave meets the qualifications for Family Care Leave. Family Care Leave request forms are available in Human Resources.

Requests for Family Care Leave must be submitted at least thirty (30) calendar days prior to the first date of the requested leave, when possible. If the need for Family Care Leave is not foreseeable thirty (30) calendar days in advance, then the request must be submitted as soon as the need becomes foreseeable. An employee who is unable to provide advance notice and believes their absence would qualify for Family Care Leave must notify Human Resources of his or her intent to request such a leave within two (2) workdays of becoming aware of the need for leave.

In the event both spouses are employed by Elkhart Community Schools, they would share the thirty (30) calendar day [continuous](#) leave [or twenty \(20\) workday intermittent](#) entitlement.

If the employee does not provide a request for leave in accordance with the above provisions, the absence will not be considered Family Care Leave.

F. Medical Certification

1. Certification Form – If an employee requests a Family Care Leave, the leave must be supported by medical documentation from the treating physician. The employee is responsible for securing the required medical documentation from the treating physician and returning it to Human Resources along with an application for Family Care Leave (or if the leave is not foreseeable, within the time frame set by Elkhart Community Schools).
2. Verification of Certification – When Elkhart Community Schools has reason to doubt the validity of medical documentation provided by the employee, Elkhart Community Schools may require a second or third medical opinion. Additionally, Elkhart Community Schools may require further medical documentation from the employee on a reasonable basis.

G. Exhaustion of Paid Time Off as Part of Leave - Employees must have exhausted all available paid benefits prior to the commencement of a Family Care Leave.

H. Pay During Leave - All Family Care Leaves are unpaid.

- I. Health Insurance Benefits While on Leave - Employees on an unpaid [New Child Leave or continuous](#) Family Care Leave, who are participating in the district's health insurance plan, are responsible for the payment of the full cost of insurance premiums while on leave.
- J. Keeping Elkhart Community Schools Informed - An employee must keep Elkhart Community Schools informed of his/her leave of absence status while on leave, including his/her intent to return to Elkhart Community Schools at the end of the leave. Failure to keep Elkhart Community Schools advised may be cause for termination of employment.
- K. Reinstatement - Employees returning from a Family Care Leave must contact Human Resources at least one (1) week in advance of the projected return date. If the requested family care leave is for the employee's own health condition, the employee must provide documentation from his/her medical provider releasing the employee to return to work to the Human Resources. Documentation must be provided prior to the employee's return to work.

When an employee returns from Family Care Leave, Elkhart Community Schools will restore the employee to the position he or she held when the leave commenced or to an equivalent position with equivalent benefits.

BEARDSLEY

- North: East on Bristol Street from Cassopolis Street to Independence Street.
- East: South on Independence Street extended (both sides) to the St. Joseph River.
- South: West on the St. Joseph River to the Elkhart River; south on the Elkhart River to Jackson Boulevard; west on Jackson Boulevard to Main Street; south on Main Street to Tyler Street (both sides); west on the railroad tracks to 6th Street.
- West: North on 6th Street to W. Franklin Street; west on W. Franklin Street to Vistula Street; northwest on the St. Joseph River to Bower Street; west on Bower Street (neither side) to N. Michigan Street; north on N. Michigan Street (neither side) to Mishawaka Street; east on Mishawaka Street extended to Cassopolis Street; north on Cassopolis Street to Bristol Street.

Additional Boundary:

The following addresses are included as a part of the Beardsley attendance area: 330, 334, 342, 350, 402, and 412 Chapman Avenue; 1214, 1215, and 1217 Delaware Street.

BECK

North: East on the railroad tracks from Sixth Street (extended)~~from Prairie Street~~ to the Elkhart River.

East: South on the Elkhart River to E. Lusher~~Indiana~~ Avenue.

South: West on E. Lusher~~Indiana~~ Avenue to ~~the~~ Morehouse Avenue~~railroad tracks~~. North on Morehouse Avenue to E. Indiana Avenue. West on E. Indiana Avenue to Benham Avenue. North on Benham Avenue to Park Avenue. West on Park Avenue (extended) to Sixth Street.

West: North on Sixth Street to the railroad tracks ~~to Prairie Street~~.

BRISTOL

North: East on the state line from County Road 19 to the Washington-York Township line.

East: South on the Washington-York Township line to the Washington-Jefferson Township line.

South: West on the Washington-Jefferson Township line to County Road 17.

West: North on County Road 17 to the St. Joseph River; east on the St. Joseph River to County Road 19 extended; north on County Road 19 (neither side) to the state line.

CLEVELAND

- North: East on the state line from the Elkhart-St. Joseph County line to .5 of a mile west of County Road 5 (Edwardsburg Road).
- East: South (excluding all of the Michiana Trailer Park and Roberts Manor) to County Road 2; east on County Road 2 (both sides) to County Road 5 (Edwardsburg Road); southeast on County Road 5 (neither side) to County Road 4; southwest on County Road 4 (both sides) to County Road 101; south on County Road 101 (neither side) to the Toll Road; east on the Toll Road to County Road 5; southeast on County Road 5 (neither side) to the intersection of County Roads 5 and 6; west on County Road 6 (both sides) to John Weaver Parkway; south on a line from the intersection of County Road 6 and John Weaver Parkway to the intersection of County Road 10 and Starner Avenue; west to the intersection of County Road 8 and County Road 1; south on County Road 1 (both sides) to County Road 108; east on County Road 108 (both sides) to County Road 101; south on County Road 101 (neither side) to County Road 12; east on County Road 12 (neither side) to County Road 3; south on County Road 3 (neither side) to old U.S. 20; west on old U.S. 20 (neither side) to the entrance of Lexington Industrial Park; south to the St. Joseph River.
- South: West on the St. Joseph River to the Elkhart-St. Joseph County line.
- West: North on the Elkhart-St. Joseph County line from the St. Joseph River to the state line.

DALY

- North: East on W. Beardsley Street from Nappanee Street to N. Michigan Street.
- East: South on N. Michigan Street to Bower Street (both sides); east on Bower Street (both sides) to the St. Joseph River; south on the St. Joseph River to the intersection of W. Franklin and Vistula Street; east on W. Franklin Street to S. 6th Street; south on S. 6th Street to the railroad. ~~west on W. Franklin Street to S. Shore Drive (neither side); west on W. Franklin Street from S. Shore Drive to Oakland Avenue; south on Oakland Avenue to the railroad.~~
- South: West on the railroad to Nappanee Street.
- West: North on Nappanee Street to the St. Joseph River; west, north and east to include Rainbow Bend Boulevard, Aspin Drive, and Gruber Lane, north on Nappanee to W. Beardsley Street.

EASTWOOD

- North: East on the state line from County Road 11 to County Road 19.
- East: South on County Road 19 (both sides) to the St. Joseph River.
- South: West on the St. Joseph River to a point just west of the property line extended of 23499 Greenleaf Boulevard.
- West: North to .5 of a mile north of Bristol Street (on a line just west of the property line extended of 23499 Greenleaf Boulevard); west .25 of a mile; north to County Road 8 extended; west to Puterbaugh Creek; north on Puterbaugh Creek to County Road 6, continue north to the state line (excluding the Hidden Lake Reserve); west on Stateline Road to County Road 11.

FEESER

- North: East on the state line from .5 of a mile west of County Road 5 (Edwardsburg Road) to the intersection with Dolph Road.
- East: South on Dolph Road (neither side) to N. Shore Drive; continue south to the intersection of County Road 4 and the Osolo Township Ditch; south on the Osolo Township Ditch to the Toll Road.
- South: West on the Toll Road to a point at the interchange which is north of the intersection of Cumberland and Oakwood Avenues; south to the intersection of Oakwood and Cumberland Avenues; southwest diagonally to the intersection of Cassopolis Street (Indiana 19) and County Road 6; west on County Road 6 (both sides including Merlin Isle and Creekside) to County Road 5.
- West: Northwest on County Road 5 to the Toll Road; west on the Toll Road to County Road 101; north on County Road 101 (both sides) to County Road 4; northeast on County Road 4 (neither side) to County Road 5; northwest on County Road 5 (both sides) to County Road 2; west on County Road 2 (neither side) to a line which intersects with the state line .5 of a mile west of where County Road 5 intersects the state line.

HAWTHORNE

~~North: East on the railroad from Nappanee Street to Oakland Avenue; north on Oakland Avenue to W. Franklin Street; east on W. Franklin Street to South Shore Drive; east on W. Franklin Street (both sides) to Collins Court; east on W. Franklin Street to S. 6th Street; south on S. 6th Street to the railroad tracks; west on the railroad tracks (north side only) to 11th Street extended; east on W. Indiana Avenue to S. 6th Street.~~

~~East: South on S. 6th Street to W. Wolf Street; east on W. Wolf Street to Benham Avenue; south on Benham Avenue to W. Lusher Avenue; east on W. Lusher Avenue to Prairie Street; south on Prairie Street to Hively Avenue.~~

~~South: West on Hively Avenue to a point 225 feet east of Benham Avenue; south to approximately 425 feet north of Mishawaka Road; west to Benham Avenue, continue west .2 of a mile on a parallel to Mishawaka Road; north and east to Benham Avenue to include the Biblical Seminary; north on Benham Avenue to Hively Avenue; west on Hively Avenue to Compton Avenue extended; north on Compton Avenue extended to Carlton Avenue; west on Carlton Avenue to 6th Street; south on 6th Street to Hively Avenue; west on Hively Avenue to Oakland Avenue; north on Oakland Avenue to the north property line of Oaklawn Center; east to the west property line of Southdale Drive; north to the south property line of Sunrise Drive (south); west to Oakland Avenue; south on Oakland Avenue to the south property line of the Armory (966 feet north of Hively Avenue); west to 15th Street extended; north on 15th Street extended to Leininger Avenue; west on Leininger Avenue (both sides) to 17th Street; south on 17th Street to an east-west alley extended; west on the alley extended to 18th Street; north on 18th Street to Leininger Avenue; west on Leininger Avenue (both sides) to Nappanee Street.~~

~~West: North on Nappanee Street to railroad.~~

MONGER

North: East on ~~W.E. Lusher~~~~Indiana~~ Avenue from S. ~~Main~~~~Sixth~~ Street to the Elkhart River.

East: South on the Elkhart River to Clayton Street extended; south to Bontrager Avenue ~~(extended).~~

South: West on Bontrager Avenue ~~(extended)~~ ~~extended~~ to DeCamp Avenue ~~(extended)~~; north on DeCamp Avenue ~~(extended)~~ to Hively Avenue; west on Hively Avenue ~~to~~ approximately 225 feet east of Benham Avenue; south to approximately 425 feet north of Mishawaka Road; west to Benham Avenue, continue west .2 miles on a parallel to Mishawaka Road; north and east to Benham Avenue to include the Biblical Seminary; north on Benham Avenue to Hively Avenue; west on Hively Avenue to Compton Avenue (extended); north on Compton Avenue (extended) to Carlton Avenue; west on Carlton Avenue to S. 6th Street. ~~to Prairie Street.~~

West: North on ~~Sixth Street~~~~Prairie Street~~ from W. Hively Avenue to Lusher Avenue.; ~~east on Lusher Avenue to Main Street; northwest on S. Main Street to Indiana Avenue.~~

Additional Boundary:

The following addresses are included as a part of the Monger attendance boundary: 326, 334, 336, 354, 402, 422, and 500 Wagner Avenue.

OSOLO

- North: East on County Road 6 (neither side) from County Road 5 to Cassopolis Street (Indiana 19); northeast to the intersection of Oakwood and Cumberland Avenues; north to the Toll Road (at the interchange); east to the Osolo Township Ditch; north on the Osolo Township Ditch to County Road 4, continue north to the intersection of N. Shore Drive and Dolph Road; continue north on Dolph Road (both sides) to the state line; east on the state line to County Road 11, continue east (neither side) to a point north of the intersection of County Road 6 and Puterbaugh Creek (approximately .3 of a mile east of County Road 11).
- East: South (including Hidden Lake Reserve as well as Brighton, Fairgrove and Windrow Drive) to the intersection of County Road 6 and Puterbaugh Creek, continue south on Puterbaugh Creek to County Road 106.
- South: West on County Road 106 (both sides) to County Road 11 (including all of Woodland Estates); south on County Road 11 (both sides) to Homewood Avenue extended. West on Homewood Avenue extended to Berkley Avenue. South on Berkley Avenue extended (both sides) to Country Club Drive extended. West on Country Club Drive extended (neither side) to Johnson Street; South on Johnson Street to Bristol Street; west on Bristol Street to Edwardsburg Road.
- West: North on Edwardsburg Road; northwest on Edwardsburg Road extended (neither side, not any of Zentz Drive) to the intersection of County Roads 5 and 6.

PINEWOOD

- North: East on Country Club Drive extended (both sides) from Johnson Street to Berkley Avenue extended; north on Berkley Avenue extended (neither side) to Homewood Avenue; east on Homewood Avenue extended to County Road 11; north on County Road 11 (neither side) to County Road 106 (excluding all of Woodland Estates); east on County Road 106 (neither side) to Puterbaugh Creek; south on Puterbaugh Creek, continue east on County Road 8 (both sides) to County Road 13; east to .25 of a mile east of County Road 13; south to .5 of a mile north of Bristol Street; east to .5 of a mile east of County Road 13.
- East: South to the St. Joseph River (on a line just west of Dawn Avenue and crossing Greenleaf Boulevard just west of 23499 Greenleaf Boulevard).
- South: West on the St. Joseph River to Independence Street extended.
- West: North on Independence Street extended (neither side) to Bristol Street; west on Bristol Street to Johnson Street; north on Johnson Street to Country Club Drive.

RIVERVIEW

- North: East on the St. Joseph River from the Elkhart River to Middleton Run Road.
- East: South on Middleton Run Road to .14 of a mile north of Middlebury Street; east, south and west on an irregular line back to Middleton Run Road at Middlebury Street, (this includes lot one and part of lot two in Fair Acres Addition, and adjacent land totaling 8.4 acres.); south on Middleton Run Road to .12 of a mile south of Middlebury Street.
- South: West to Hall Manor Addition; south to Bryant Street; west to Hall Avenue; south to .25 of a mile south of Middlebury Street; west .33 of a mile to Toledo Road, (excluding approximately four acres of land on either side of Rowe Street.); west on Toledo Road (neither side) to Outer Drive; north on Outer Drive about 200 feet; east 200 feet and north to Middlebury Street; west on Middlebury Street to the east city limits (approximately in line with Clayton Street and Parker Avenue including Buildings 300, 500, 700, and 900 in the Woodwind community); south to Indiana Avenue extended; west to the Elkhart River; north and west on the Elkhart River to the railroad tracks; [west on the railroad track to Main Street](#); ~~west on the railroad tracks to Prairie Street; south on Prairie Street (west side only) to the railroad tracks; west on the railroad tracks to Main Street.~~
- West: North on Main Street to W. Jackson Boulevard; east on W. Jackson Boulevard to the Elkhart River; north on the Elkhart River to the St. Joseph River.

[Additional Boundary:](#)

[The following addresses are included as a part of the Riverview attendance boundary: 315, 319, 327, 331, 335, 337, 341, 355, 403, 411, 423, and 503 Chapman Avenue; 314, 330, 340, and 410 Wagner Avenue; 1310 and 1311 Delaware Street.](#)——

ROOSEVELT

North: East along the railroad tracks from S. Nappanee Street to S. 6th Street;
south on S. Sixth Street to W. Indiana Avenue; east on West Indiana Avenue to
Prairie Street; continue east on E. Indiana Avenue to Morehouse Street
(extended).~~East on the south side of railroad tracks from 11th Street extended to~~
~~E. Indiana Avenue; West on E. Indiana Avenue to Main Street.~~

East: South ~~on~~ on Morehouse Street (extended) ~~S. Main Street~~ to E. Lusher Avenue.

South: West on East Lusher Avenue to Prairie Street. Continue west on W. Lusher
Avenue to Sixth Street; south on S. 6th Street to W. Hively Avenue; west on W.
Hively Avenue to Southdale Drive; north on Southdale Drive (both sides) to the
south property line of Sunrise Drive (south); west to Oakland Avenue; south on
Oakland Avenue (both sides) to the south property line of the Armory (966 feet
north of Hively Avenue); west to 15th Street extended; north on 15th Street
extended to Leininger Avenue; west on Leininger Avenue (both sides) to 17th
Street; south on 17th Street to an east-west alley extended; west on the alley
extended to 18th Street; north on 18th Street to Leininger Avenue; west on
Leininger Avenue (both sides) to Nappanee Street. ~~West on Lusher Avenue to~~
~~Benham Avenue.~~

West: North on Nappanee Street to railroad tracks.
~~North on Benham Avenue to Wolf Avenue; west on Wolf Avenue to S. 6th Street; north on S. 6th~~
~~Street to W. Indiana Avenue; west on W. Indiana Avenue to 11th Street extended.~~

WOODLAND

- North: East on County Road 6 (neither side) from the John Weaver Parkway to the intersection of County Roads 5; southeast on Edwardsburg Avenue extended (both sides, including all of Zentz Drive but not any of the Bristol Street apartments) to W. Bristol Street; east on W. Bristol Street to Cassopolis Street.
- East: South on Cassopolis Street to Mishawaka Street extended.
- South: West on Mishawaka Street extended to N. Michigan Street; south on N. Michigan Street (both sides) to W. Beardsley Street; west on W. Beardsley Street to Nappanee Street; south on Nappanee Street, west and south excluding Rainbow Bend Boulevard, Aspin Drive and Gruber Lane, to the St. Joseph River; west on the St. Joseph River to a point south of the entrance of the Lexington Industrial Park on old U.S. 20.
- West: North to the entrance of the Lexington Industrial Park on old U.S. 20; east on old U.S. 20 (both sides) to County Road 3; north on County Road 3 (both sides) to County Road 12; west on County Road 12 (both sides) to County Road 101; north on County Road 101 (both sides) to County Road 108; west on County Road 108 (neither side) to County Road 1; north on County Road 1 (neither side) to County Road 8; east to the intersection of County Road 10 and Starner Avenue; north to the intersection of John Weaver Parkway and County Road 6.

NORTH SIDE MIDDLE SCHOOL

- North: East on the state line from Cassopolis Street to a point on State Line Road due north of the intersection of Lake Shore Drive and County Road 4.
- East: South from a point on State Line Road due north of the intersection of Lake Shore Drive and County Road 4 to said intersection: south and east on Lake Shore Drive (neither sides) to a point due north of the intersection of County Roads 15 and 104; south from that point to the intersection of County Roads 15 and 104; south on County Road 15 to Bristol Street (County Road 10); east on Bristol St to a point 135 feet east of the intersection of Meadowbank Drive and Bristol Street (County Road 10); south from that point to the St. Joseph River; west on the St. Joseph River to Main Street; south on Main Street to Prairie Street; south on Prairie Street to Indiana Avenue.
- South: West on Indiana Avenue to Oakland Avenue.
- West: North on Oakland Avenue (neither side) to Franklin Street; east on Franklin Street to the junction of Franklin Street and S. Shore Drive; north to the St. Joseph River; east and north on the St. Joseph River to the Sherman Street Bridge; west on Bower Street (neither side) to Michigan Street; north on Michigan Street (neither side) to Edwardsburg Avenue; northwest on Edwardsburg Avenue extended (neither side - not any of Zentz Drive, but including the Bristol Street Apartments) to the intersection of County Roads 5 and 6; east on County Road 6 (neither side - not any of Merlin Isle or Creekside) to Cassopolis Street; north on Cassopolis Street to the state line.

PIERRE MORAN MIDDLE SCHOOL

- North: East on the state line from a point due north of the intersection of Lake Shore Drive and County Road 4 to the Washington-York Township line.
- East: South on the Washington-York Township line to the Washington-Jefferson township line.
- South: West on the Washington-York Township line to the Washington-Concord Township line; north on the Washington-Concord Township line (County Road 17) to the St. Joseph River; west on the St. Joseph River to Middleton Run Road extended; south on Middleton Run Road to .14 of a mile north of Middlebury Street; east, south, and west on an irregular line back to Middleton Run Road at Middlebury Street (this includes lot one and part of lot two in Fair Acres Addition and adjacent land totaling 8.4 acres.); south on Middleton Run Road to .12 of a mile south of Middlebury Street; west to Hall Manor addition; south to Bryant Street; west to Hall Avenue; south to .25 of a mile south of Middlebury Street; west .33 of a mile to Toledo Road (excluding approximately four acres of land on either side of Rowe Street); west on Toledo Road (neither side) to Outer Drive; north on Outer Drive about 200 feet; east 200 feet and north to Middlebury Street; west on Middlebury Street to the east city limits (approximately in line with Clayton Street and Parker Avenue, including Buildings 300, 500, 700, and 900 in the Woodwind community); south to Indiana Avenue extended; west on Indiana Avenue extended to the Elkhart River; south on the Elkhart River to Clayton Avenue extended; south on Clayton Avenue to Bontrager Avenue; west on Bontrager Avenue extended to DeCamp Avenue extended; north on DeCamp Avenue extended to Hively Avenue; west on Hively Avenue to a point 225 feet east of Benham Avenue; south to approximately 425 feet north of Mishawaka Road; west to Benham Avenue, continue west .2 of a mile on a parallel to Mishawaka Road; north and east to Benham Avenue to include the Biblical Seminary; north on Benham Avenue to Hively Avenue; west on Hively Avenue to Compton Avenue extended; north on Compton Avenue extended to Carlton Avenue; west on Carlton Avenue to 6th Street.
- West: North on 6th Street to Indiana Avenue; east on Indiana Avenue to Prairie Street; north on Prairie Street to Main Street; north on Main Street to the St. Joseph River; east on the St. Joseph River to a point on the river which is due south of a point 135 feet east of the intersection of Meadowbank Drive and Bristol Street (County Road 10); west on Bristol Street (County Road 10) to County Road 15; north on County Road 15 (extended) to Lake Shore Drive; west and north on Lake Shore Drive (both sides) to County Road 4; north from the intersection of Lake Shore Drive and County Road 4 to the Indiana State Line.

WEST SIDE MIDDLE SCHOOL

North: East on the state line from the intersection of the Elkhart-St. Joseph County and the state line to Cassopolis Street.

East: South to the intersection of Cassopolis Street and County Road 6; west on County Road 6 (both sides - including Merlin Isle and Creekside) to County Road 5; southeast on Edwardsburg Avenue extended (both sides - including all of Zentz Drive but not any of the Bristol Street apartments) to Michigan Street; south on Michigan Street (both sides) to Bower Street; east on Bower Street (both sides) to the St. Joseph River; south and west on the St. Joseph River and across the river to the junction of South Shore Drive and Franklin Street; west on Franklin Street to Oakland Avenue; south on Oakland Avenue (both sides) to Indiana Avenue; east on Indiana Avenue to 6th Street; south on 6th Street to Hively Avenue.

South: West on Hively Avenue to Oakland Avenue; north on Oakland Avenue to the north property line of Oaklawn Center; east to the west property line of Southdale Drive; north to the south property line of Sunrise Drive south; west to Oakland Avenue; south on Oakland Avenue to the south property line of the Armory (966 feet north of Hively Avenue); west to 15th Street extended; north on 15th Street extended to Leininger Avenue; west on Leininger Avenue (both sides) to 17th Street; south on 17th Street to an east-west alley extended; west on the alley extended to 18th Street; north on 18th Street to Leininger Avenue, west on Leininger Avenue (both sides) to Nappanee Street; north on Nappanee Street to St. Joseph River; west on the St. Joseph River to the Elkhart-St. Joseph County Line.

West: North on the Elkhart-St. Joseph County line to the state line.

~~CENTRAL-ELKHART~~ HIGH SCHOOL

- North: ~~East on the state line from the Elkhart-St. Joseph County line~~ East on the state line from a point north of the intersection of County Road 6 and Puterbaugh Creek (about .3 of a mile east of County Road 11) to the Washington-York Township line.
- East: South on the Washington-York Township line from the state line to the Washington-Jefferson Township line.
- South: West on the Washington-Jefferson Township line to the Washington-Concord Township line; north on the Washington-Concord Township line to the St. Joseph River; west on the St. Joseph River to Middleton Run Road; south on Middleton Run Road to .14 of a mile north of Middlebury Street; east, south, and west on an irregular line back to Middleton Run Road at Middlebury Street (this includes lot one and part of lot two in Fair Acres Addition and adjacent land totaling 8.4 acres); south on Middleton Run Road to .12 of a mile south of Middlebury Street; west to Hall Manor Addition; south to Bryant Street, west to Hall Avenue; south to .25 of a mile south of Middlebury Street; west .33 of a mile to Toledo Road (excluding approximately four acres of land on either side of Rowe Street), west on Toledo Road to Outer Drive, north on Outer Drive about 200 feet; east 200 feet and north to Middlebury Street; west on Middlebury Street to the east city limits (approximately in line with Clayton Street and Parker Avenue including Buildings 300, 500, 700, and 900 of the Woodwind community); south on the east city limits to Indiana Avenue extended; west on Indiana Avenue extended to the Elkhart River; south on the Elkhart River to Clayton Street extended; south to Bontrager Avenue; west on Bontrager Avenue to DeCamp Avenue extended; north on DeCamp Avenue extended to Hively Avenue; west on Hively Avenue to a point 225 feet east of Benham Avenue; south to approximately 425 feet north of Mishawaka Road; west to Benham Avenue, continue west .2 of a mile on a parallel to Mishawaka Road; north and east to Benham Avenue to include the Biblical Seminary; north on Benham Avenue to Hively Avenue; west on Hively Avenue to Compton Avenue extended north on Compton Avenue extended to Carlton Avenue; west on Carlton Avenue to 6th Street. South on Sixth Street (both sides) to W. Hively Avenue. West on W. Hively Avenue to Southdale Drive; north on Southdale Drive (both sides) to the south property line of Sunrise Drive (south); west to Oakland Avenue; south on Oakland Avenue to the south property line of the Armory (966 feet north of Hively Avenue); west to 15th Street extended; north on 15th Street extended to Leininger Avenue; west on Leininger Avenue (both sides) to 17th Street; south on 17th Street to an east-west alley extended; west on the alley extended to 18th Street; north on 18th Street to Leininger Avenue; west on Leininger Avenue (both sides) to Nappanee Street. to Nappanee Street; north on Nappanee Street to the St. Joseph River; west on the St. Joseph River to the Elkhart-St. Joseph County line.
- West: ~~North on the Elkhart-St. Joseph County line from the St. Joseph River to the state line. North on 6th Street to Marion Street; west on Marion Street to 700 W. Marion Street; north to Franklin Street; west on Franklin Street to 8th Street; north on 8th Street extended to the St. Joseph River; north and east on the St. Joseph River to Cassopolis Street extended; north on Cassopolis Street extended to Country Club~~

~~Drive; east on Country Club Drive (both sides) and Medford Street extended (both sides) to Independence Street; north on Independence Street extended to the Osolo Township Ditch; northeast on the Osolo Township Ditch to County Road 8 extended to the west from Puterbaugh Creek; east to the intersection of County Road 8 and Puterbaugh Creek (including all of the Highland Mobile Home Park), north on Puterbaugh Creek to County Road 6, continue north to the state line (approximately .3 of a mile east of County Road 11).~~

ELKHART MEMORIAL HIGH SCHOOL – FRESHMAN DIVISION

- North: East on the state line from the Elkhart-St. Joseph County line to the Washington-York Township line.~~East on the state line from the Elkhart-St. Joseph County line to a point north of the intersection of County Road 6 and Puterbaugh Creek (approximately .3 of a mile east of County Road 11).~~
- East: South on the Washington-York Township line from the state line to the Washington-Jefferson Township line.
~~South to County Road 6, continue south on Puterbaugh Creek to County Road 8; west to the Osolo Township Ditch (not any of the Highland Mobile Home Park); southwest on the Osolo Township Ditch to Independence Street extended, south on Independence Street extended to Medford Street; west on Medford Street extended (neither side) and Country Club Drive (neither side) to Cassopolis Street; south on Cassopolis Street extended to the St. Joseph River; west and south on the St. Joseph River to 8th Street extended; south on 8th Street extended to Franklin Street; east on Franklin Street to 700 W. Franklin Street; south to Marion Street; east on Marion Street to 6th Street, south on 6th Street to Hively Avenue.~~
- South: West on the Washington-Jefferson Township line to the Washington-Concord Township line; north on the Washington-Concord Township line to the St. Joseph River; west on the St. Joseph River to Middleton Run Road; south on Middleton Run Road to .14 of a mile north of Middlebury Street; east, south, and west on an irregular line back to Middleton Run Road at Middlebury Street (this includes lot one and part of lot two in Fair Acres Addition and adjacent land totaling 8.4 acres); south on Middleton Run Road to .12 of a mile south of Middlebury Street; west to Hall Manor Addition; south to Bryant Street, west to Hall Avenue; south to .25 of a mile south of Middlebury Street; west .33 of a mile to Toledo Road (excluding approximately four acres of land on either side of Rowe Street), west on Toledo Road to Outer Drive, north on Outer Drive about 200 feet; east 200 feet and north to Middlebury Street; west on Middlebury Street to the east city limits (approximately in line with Clayton Street and Parker Avenue including Buildings 300, 500, 700, and 900 of the Woodwind community); south on the east city limits to Indiana Avenue extended; west on Indiana Avenue extended to the Elkhart River; south on the Elkhart River to Clayton Street extended; south to Bontrager Avenue; west on Bontrager Avenue to DeCamp Avenue extended; north on DeCamp Avenue extended to Hively Avenue; west on Hively Avenue to a point 225 feet east of Benham Avenue; south to approximately 425 feet north of Mishawaka Road; west to Benham Avenue, continue west .2 of a mile on a parallel to Mishawaka Road; north and east to Benham Avenue to include the Biblical Seminary; north on Benham Avenue to Hively Avenue; west on Hively Avenue to Compton Avenue extended north on Compton Avenue extended to Carlton Avenue; west on Carlton Avenue to 6th Street. South on Sixth Street (both sides) to W. Hively Avenue. West on W. Hively Avenue to Southdale Drive; north on Southdale Drive (both sides) to the south property line of Sunrise Drive (south); west to Oakland Avenue; south on Oakland Avenue (both sides) to the south property line of the Armory (966 feet north of Hively Avenue); west to 15th Street extended; north on 15th Street extended to Leininger Avenue; west on Leininger Avenue (both sides) to

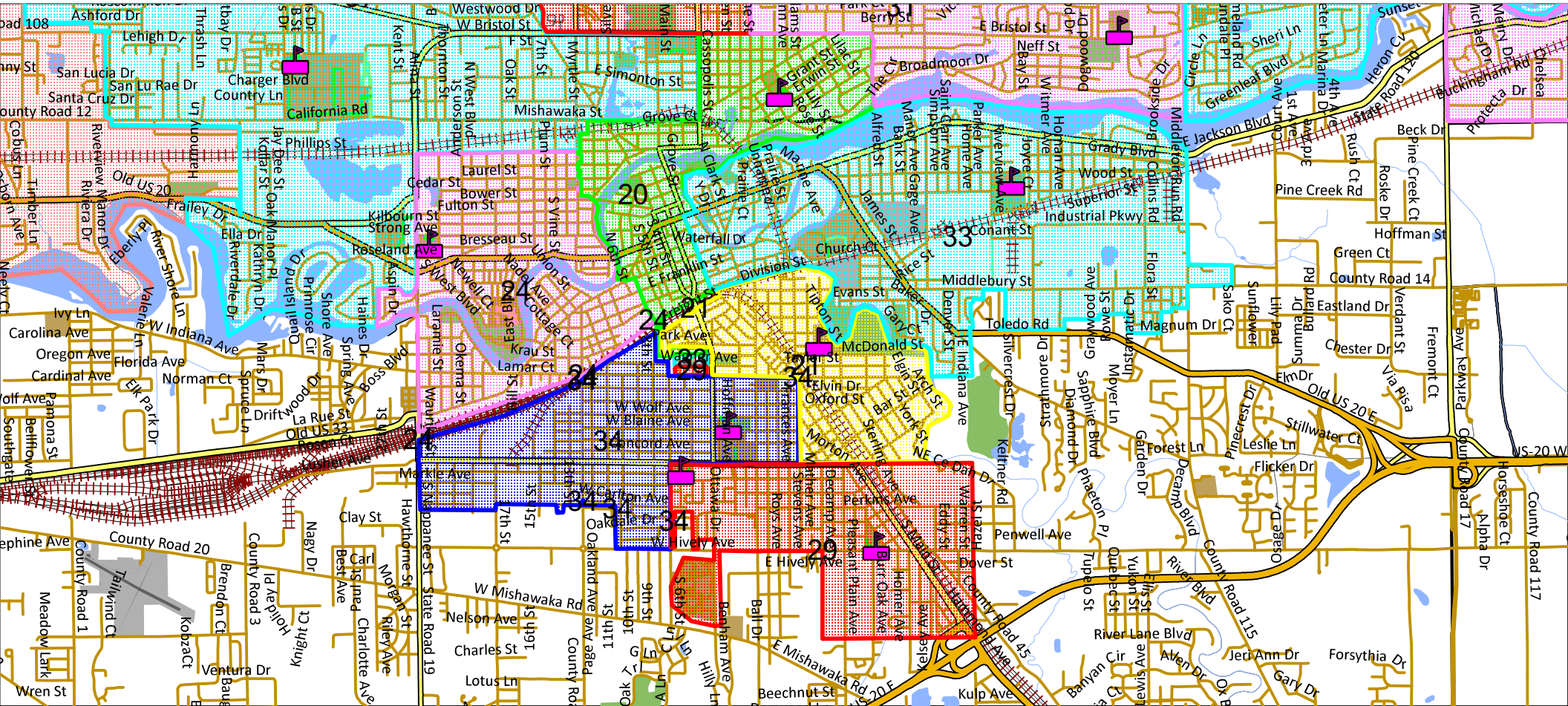
17th Street; south on 17th Street to an east-west alley extended; west on the alley extended to 18th Street; north on 18th Street to Leininger Avenue; west on Leininger Avenue (both sides) to Nappanee Street.

to Nappanee Street; north on Nappanee Street to the St. Joseph River; west on the St. Joseph River to the Elkhart-St. Joseph County line.

~~West on Hively Avenue to Oakland Avenue; north on Oakland Avenue to the north property line of Oaklawn Center; east on the west property line of Southdale Drive; north to the south property line of Sunrise Drive (south); west to Oakland Avenue; south on Oakland Avenue to the south property line of the Armory (966 feet north of Hively Avenue); west to 15th Street extended; north on 15th Street extended to Leininger Avenue; west on Leininger Avenue to 17th Street; south on 17th Street to an east-west alley extended; west on the alley extended to 18th Street; north on 18th Street to Leininger Avenue; west on Leininger Avenue to Nappanee Street; north on Nappanee Street to the St. Joseph River; west on the St. Joseph River to the Elkhart-St. Joseph County line.~~

West: North on the Elkhart-St. Joseph County line from the St. Joseph River to the state line.

~~November 13, 2018~~ March 22, 2022



SUMMARY OF PROPOSED REDISTRICTING

March 18, 2022

	"To" Beardsley	"To" Beck	"To" Daly	"To" Monger	"To" Riverview	"To" Roosevelt	TOTAL
"From" Beardsley	0	0	0	0	0	0	0
"From" Beck	0	0	0	0	0	0	0
"From" Daly	0	0	0	0	0	0	0
"From" Hawthorne	0	0	96	66	0	335	497
"From" Monger	0	41	0	0	0	0	41
"From" Riverview	0	0	0	0	0	0	0
"From" Roosevelt	16	202	0	52	60	0	330
TOTAL	16	243	96	118	60	335	



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

DATE: March 16th, 2022

TO: Kevin Scott, CFO

From: Valerie Gillespie, Supervisor of Accounting, Auditing, & Investments

RE: Transfer Tuition Rate for 2022-23 School Year

In March 2021, the board set the transfer tuition rate at \$6,600. The actual tuition rate for 2022-23 will be close to \$6,900. The state reimbursement rate includes Tuition Support and the Complexity Grant and has not been adjusted for "Other" spending reductions on the form SA545. State support is \$6,924.77 for 2021-22.

The recommended tuition rate for students in grades K-12 for the 2022-2023 school year is \$6,900.00.

ACCOUNT BALANCES/INVESTMENT DETAIL
February 2022

CASH:

Petty Cash	\$	500.00
Lunch Change Fund		2,010.00

BANK ACCOUNTS:

Teachers Credit Union	\$	2,976,828.07
Lake City Bank – Accounts Payable		(1,330,855.29)
Lake City Bank – Payroll Account		(8,734.99)
Lake City Bank – Flex Account		75,626.25
Lake City Bank – Merchant Account		-
Lake City Bank – Prepaid Lunch		110,715.79
Lake City Bank – Deposit Account		38,306,883.26
Lake City Bank – Book Rental		-
BMO Harris Bank (UMR insurance)		407,420.00

INVESTMENTS:

Certificate of Deposit		-
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\$ 40,540,393.09

Medical Plan Experience

February 2022

	<u>Cur Mo</u>	<u>Cur Mo Pr Yr</u>	<u>Chg</u>	<u>YTD Cur</u>	<u>YTD Pr</u>	<u>Chg</u>
UMR Medical	\$ 305,043	\$ 877,016	\$ (571,973)	\$ 731,569	\$ 1,489,197	\$ (757,628)
Anthem Medical	\$ 126,596	\$ -	\$ 126,596	\$ 196,809	\$ -	\$ 196,809
UMR Rx	\$ 79,776	\$ 86,476	\$ (6,700)	\$ 143,811	\$ 223,043	\$ (79,232)
Rx Rebate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less Amt Above Stop Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Claim Cost Total	\$ 511,415	\$ 963,492	\$ (452,077)	\$ 1,072,189	\$ 1,712,240	\$ (640,051)
Expected Claim Cost	\$ 874,429	\$ 881,833	\$ (7,404)	\$ 1,729,999	\$ 1,759,365	\$ (29,366)
Claims vs. Expected	\$ (363,014)	\$ 81,659		\$ (657,810)	\$ (47,125)	
Non Claim Costs (administration, clinic, pharmacy, stop-loss)	\$ 204,879	\$ 203,469	\$ 1,410	\$ 414,155	\$ 398,131	\$ 16,024
Total Cost (Claim + Non-claim)	\$ 716,294	\$ 1,166,961		\$ 1,486,344	\$ 2,110,371	
Enrollment	1,023	1,048		2,028	2,100	
Cost Per Employee Per Month (PEPM)	\$ 700.19	\$ 1,113.51		\$ 732.91	\$ 1,004.94	-27.1%
Paid Claims Per Employee				\$ 528.69	\$ 815.35	-35.2%